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Bureau of Special Education FY'07 Memo # 12

Date: January 3, 2007

To: Superintendents of Schools  
Special Education Directors

From: Lyonel B. Tracy  
Commissioner

Santina Thibedeau  
State Director of Special Education  
Administrator, Bureau of Special Education

Re: Clarification and Adjustment of Post School Outcomes Collection and Reporting Requirements Data

It has been brought to our attention that several school districts have concerns regarding the district report of their students with an IEP during 2005-2006 who exited high school that were disseminated with Bureau of Special Education FY'07 Memo # 11 Post School Outcomes Collection and Reporting Requirements. The NH DOE generated these district reports of exited students from SPEDIS using a November 1, 2006 date.

We are asking school district to assist us in verifying their 2005-2006 exited student data. Please review your district report which was previously mailed to you with FY'07 Memo # 11 and verify that the student's reason for exiting special education is accurate as of the November 1, 2006 report date. Also review report for any students who should have appeared on your district report but did not. **If there is a discrepancy, please make the appropriate corrections in SPEDIS for these students by January 19, 2007.** If you have any questions about correcting your district data in SPEDIS please contact Terri Morrill, Systems Development Specialist, at 271-3737.

We will generate new district reports of 2005-2006 exiting students on January 22, 2007 using the November 1, 2006 report date and mail them out to you by January 26, 2007 to proceed with the steps as outlined in FY'07 Memo # 11 for collecting names and addresses for these students for the collection of post school outcomes information.

To further assist you with verification of your exited student data, below are the definitions of exiting student categories from U.S. Department of Education, Office of Special Education Programs Table 4: Report of Children with Disabilities Exiting Special Education.

**Transferred to regular education.** Students who were served in special education at the start of the reporting period (July 1, 2005 - June 30, 2006), but at some point during that 12-month period returned to regular education. These are students who no longer have an IEP and are receiving all of their educational services from a regular education program.

**Graduated with regular high school diploma.** Students who exited an educational program through receipt of a high school diploma identical to that for which students without disabilities are eligible. These are students who met the same standards for graduation as those for students without disabilities.

**Received a certificate.** Total who exited an educational program and received a certificate of completion, modified diploma, or some similar document. This includes students who received a high school diploma, but did not meet the same standards for graduation as those for students without disabilities.

**Reached maximum age.** Total who exited special education because of reaching the maximum age for receipt of special education services, including students with disabilities who reached the maximum age and did not receive a diploma.

**Died.** Students who died.

**Moved, known to be continuing.** Students who moved out of the catchment area or otherwise transferred to another district and are KNOWN to be continuing in an educational program. There need not be evidence that the student is continuing in special education, only that he/she is continuing in an education program. This category includes students in residential drug/alcohol rehabilitation centers, correctional facilities, or charter schools if those facilities are operate as separate districts, excluding normal matriculation.

**Dropped out.** Student who were enrolled at the start of the reporting period (July 1, 2005-June 30, 2006), were not enrolled at the end of the reporting period, and did not exit special education through any of the other bases described. This category includes dropouts, runaways, GED recipients, expulsions, status unknown, students who moved and are not known to be continuing in another educational program, and other exiters from special education.

Although we have listed all the exiting student categories above for our post school outcomes collection and reporting process, we will be including the following exiting student categories: **graduated with regular high school diploma; received a certificate and not known to be receiving additional education services; reached maximum age; and dropped out.**

Thank you for your assistance with this process. If you have any questions about this memo or procedures outlined in this memo please contact Santina Thibedeau, at 271-6693 or [sthibedeau@ed.state.nh.us](mailto:sthibedeau@ed.state.nh.us).